



**AGENDA**  
**DRAINAGE DISTRICT**  
**BOARD OF DIRECTORS**  
**November 10, 2015**  
**9:00 A.M.**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held in the Commissioners' Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

1. **Roll Call**
2. **Prayer**
3. **Open Forum**
4. **Approval of Consent Agenda**
5. Discussion on Hidalgo County Drainage District No. 1 Drainage projects, maintenance and operations
6. **AI -52205** Request approval of claim for additional Engineering Services for the Construction of the North Seminary Estates Drain Improvements, to Quintanilla, Headley and Associates.
7. **AI -52197** Pursuant to the Amended Inter-local Cooperation Agreement approved on September 15, 2015 between the Hidalgo County Drainage District #1 and Hidalgo County Irrigation District #1 for the Penitas Pump House:
  - A. In order to comply with FEMA standards, Request approval to proceed with the final design of the Penitas Pump House for a cost share of \$220,000.
  - B. Request a Budget amendment from the District's General Fund in the amount of \$220,000 for the Engineering cost related to the above mention agenda item.
  - C. Discussion of the estimated cost of construction of the Penitas Pump House.

8. **AI -52148** In accordance with section 791.001 of the Texas Government Code, requesting approval of Inter-Local Agreement between Hidalgo County Urban County, Hidalgo County Pct. 4 and Hidalgo County Drainage District No.1 as it relates to the Alberta Drain Project.

9. **AI -52174** A.) Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024(a)(4) for Professional Appraisal Services.

B.) Presentation of scoring grid of the firms graded through the District's "Pool" of pre-qualified Professional Appraisers for the purpose of ranking by the HCDD1 Board of Directors in connection with Appraisal Services required for property described as "A0.1263 tract of land out of lot 3, block 2, Steele Pershing Subdivision, Hidalgo County, Texas. (Lake James Subdivision).

Firm Name:	Score:	Rank:
Leonel Garza Jr. & Associates	98	
Appraisal Haus	96	

C.) Pursuant to the Boards approval requesting authority for the Hidalgo County Drainage District No.1 to negotiate Professional Appraisal Services Proposal with the number one ranked firm of \_\_\_\_\_, for the provision of Professional Appraisal Services for "A0.1263 tract of land out of lot 3, block 2, Steele Pershing Subdivision, Hidalgo County, Texas. (Lake James Subdivision).

10. **AI -52141** A.) Request approval to purchase Uniforms for the Drainage District employees from UniFirst through the District's membership with (NJPA) National Joint Power Alliance Contract No. 012111-UFC.

B.) Request approval of Budget Amendment from General Fund in the amount of \$32,202.92 for the purchase of uniforms for the Drainage District employees.

11. **AI -52140** 2013 Bond Series

A. Approval of closing documents for parcel #47 & #48 in relation to J-09 drainage improvement project.

B. Approval of manual check to be issued for completion of acquisition transaction.

**12. AI -52149 2013 BOND SERIES**

Requesting approval of Work Authorization No. 9 to La Joya Watershed Improvement Agreement with L&G Engineering in the amount of \$15,000 as it relates to Environmental Site Assessment.

**13. AI -52150 2013 BOND SERIES**

A.) Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024(a)(4) for Professional Engineering Services.

B.) Presentation of scoring grid of the firms graded through the District's "Pool" of pre-qualified Professional Engineers for the purpose of ranking by the HCDD1 Board of Directors in connection with Professional Engineering Services required for Pct. 2 Minnesota - Cesar Chavez Area Drainage Improvements.

FIRM NAME:	SCORE:	RANK:
Quintanilla Headley & Associates	96	
Cruz-Hogan Consultants	94	
South Texas Infrastructure Group	93	

C.) Pursuant to the Boards approval requesting authority for the Hidalgo County Drainage District No.1 to negotiate Professional Engineering Services Agreement with the number one ranked firm of \_\_\_\_\_, for the provision of Professional Engineering Services for Pct. 2 Minnesota - Cesar Chavez Area Drainage Improvements.

**14. AI -52139** Requesting approval of 2016 proposed Holidays.

**15. Closed Session:**

Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

**A. Real Estate Acquisition**

**B. Pending and/or Potential Litigation**

**16. Open Session:**

**A. Real Estate Acquisition**

**B. Pending and/or Potential Litigation**

- 17. Closed Session:**  
Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed
- 18. Open Session:**  
Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed
- 19. Adjourn**

**AI -52205**

**6.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Raul Sesin

Submitted By: Lora Briones, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Request approval of claim for additional Engineering Services for the Construction of the North Seminary Estates Drain Improvements, to Quintanilla, Headley and Associates.

BACKGROUND

---

Fiscal Impact

Attachments

invoice

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Final Approval	Monica Badillo	11/06/2015 05:05 PM
Form Started By: Lora Briones		Started On: 11/06/2015 04:56 PM
Final Approval Date: 11/06/2015		






**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

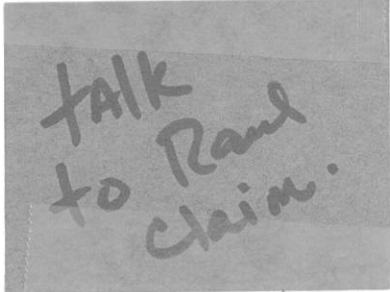
**Consulting Engineers \* Land Surveyors**  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. # 4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
Municipal & County Projects \* Subdivisions \* Surveys  
124 E. Stubbs, Edinburg, Texas 78539  
Phone 956/381-6480 Fax 956/381-0527  
Email: [office@qhaengineering.com](mailto:office@qhaengineering.com)  
[www.qhaengineering.com](http://www.qhaengineering.com)

DATE	INVOICE No.
8/31/2015	9140

**BILL TO**

Hidalgo County Drainage Dist. No.1  
Attn: Jaime Salazar  
902 N. Doolittle Road  
Edinburg, Texas 78539

DESCRIPTION OF SERVICES	AMOUNT
PROJECT: PRECINCT No. 4 NORTH SEMINARY DRAINAGE IMPROVEMENTS WORK AUTHORIZATION No. 4	8,768.56
DESCRIPTION: CONSTRUCTION MANAGEMENT SERVICES PAYMENT REQUEST FOR CLAIM	
BREAKDOWN BY CATEGORY: PRINCIPAL: 2 HOURS @ \$282.21=\$564.42 PROJECT MANAGER: 4 HOURS @ \$229.30=\$917.20 RPLS: 5 HOURS @ \$169.32=\$846.60 3 MAN SURVEY CREW: 20 HOURS @ \$176.32=\$3,527.60 RESIDENT INSPECTOR: 30 HOURS @ \$77.61=\$2,328.30 CADD/DESIGNER: 4 HOURS @ \$77.61=\$310.44 CLERICAL 4 HOURS @ \$68.50=\$274.00 TOTAL: \$8,768.56	
	0.00
<p><i>RRD Pet #4</i></p> <p><i>SB as per Raul Seawi OK to place on agenda as a claim for project for 11-6-2015 4:00 PM Recon finished SB 11/9/2015</i></p>	
<p><b>VISA</b>   <b>DISCOVER</b> </p> <p><b>We appreciate your business!</b></p>	\$8,768.56





**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

**Consulting Engineers \* Land Surveyors**  
124 E. Stubbs, Edinburg, Texas 78539

**Alfonso Quintanilla, P.E. # 95534**  
**R.P.L.S. # 4856**  
**Eulalio Ramirez, P.E. #77062**

**Engineering Firm**  
**Registration No. F-1513**  
**Surveying Firm**  
**Registration No. 100411-00**

**HCDD No.1**  
**Rural Drainage Development Program**  
**Precinct No. 4 - North Seminary Drainage**  
**RFB No. HCDD1-14-011-04-16**  
**As-Builts**



**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

**Consulting Engineers ★ Land Surveyors**

Alfonso Quintanilla, P.E. # 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
Municipal & County Projects ★ Subdivisions ★ Surveys

August 31, 2015

Mr. Raul Sesin, P.E.  
District Manager  
Hidalgo County Drainage District No.1  
902 North Doolittle Road  
Edinburg, Texas 78541

**RECEIVED**  
HIDALGO COUNTY  
DRAINAGE DISTRICT #1

SEP 01 2015

830 AM PM

BY: Rosa Orea

**Re: Pct. No.4 North Seminary Drainage**

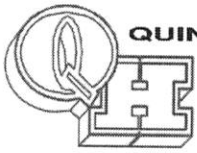
Dear Mr. Sesin:

Enclosed is invoice for claim of construction management services regarding referenced above project. Back up documents are also included.

Should you have any questions or need additional information, please feel free to call me at 381-6480.

Respectfully,

Alfonso Quintanilla, P.E., R.P.L.S.  
President



**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E. #95534 R.P.L.S. # 4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
Municipal & County Projects ★ Subdivisions ★ Surveys  
124 E. Stubbs, Edinburg, Texas 78539  
Phone 956/381-6480 Fax 956/381-0527  
Email: [office@qhaengineering.com](mailto:office@qhaengineering.com)  
[www.qhaengineering.com](http://www.qhaengineering.com)

DATE	INVOICE No.
8/31/2015	9140

**RECEIVED**  
HIDALGO COUNTY  
DRAINAGE DISTRICT #1

SEP 01 2015

8:30 AM PM

BY: Rosa Are

**BILL TO**

Hidalgo County Drainage Dist. No.1  
Attn: Jaime Salazar  
902 N. Doolittle Road  
Edinburg, Texas 78539

DESCRIPTION OF SERVICES	AMOUNT
PROJECT: PRECINCT No. 4 NORTH SEMINARY DRAINAGE IMPROVEMENTS WORK AUTHORIZATION No. 4	8,768.56
DESCRIPTION: CONSTRUCTION MANAGEMENT SERVICES PAYMENT REQUEST FOR CLAIM AMOUNT DUE \$ 8,768.56	0.00
<b>\$8,768.56</b>	



**We appreciate your business!**



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

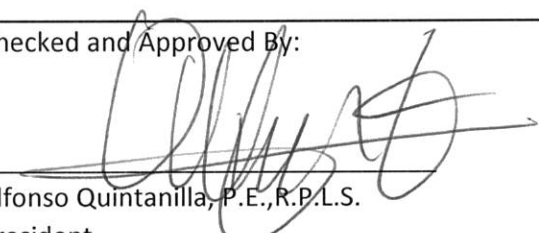
Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

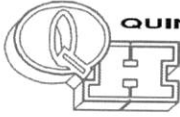
Employee Name: Norma Quintanilla, Clerical

Week Beginning: February 16, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/16/15				
Tuesday 2/17/15				
Wednesday 2/18/15	9:00 AM	11:00 AM	Prepared Time Sheet Forms	2
Thursday 2/19/15	8:00 AM	10:00 AM	Prepared Project File	2
Friday 2/20/15				
Saturday 2/21/15				
Sunday 2/22/15				
			Total Hours:	4

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers \* Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

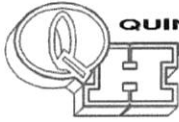
Employee Name: Alfonso Quintanilla, P.E., Principal

Week Beginning: February 16, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/16/15				
Tuesday 2/17/15				
Wednesday 2/18/15	10:00 AM	12:00 PM	Met with staff to instruct scope of work (Construction, field surveying, project site representation, preparation of cut sheets, review contractor's payment request, change orders)	2
Thursday 2/19/15				
Friday 2/20/15				
Saturday 2/21/15				
Sunday 2/22/15				
			Total Hours:	2

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

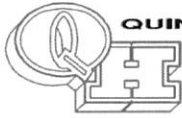
Employee Name: Alfonso Quintanilla, R.P.L.S.

Week Beginning: February 23, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/23/15				
Tuesday 2/24/15	8:00 AM	9:00 AM	Coordinated benchmark setting	1
Wednesday 2/25/15				
Thursday 2/26/15				
Friday 2/27/15				
Saturday 2/28/15				
Sunday 3/1/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. # 4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

**Consulting Engineers • Land Surveyors**  
**Time Sheet**

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Alfonso Quintanilla, R.P.L.S.

Week Beginning: March 2, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/2/15	8:00 AM	9:00 AM	Coordinated Right of Way staking	1
Tuesday 3/3/15				
Wednesday 3/4/15				
Thursday 3/5/15				
Friday 3/6/15				
Saturday 3/7/15				
Sunday 3/8/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**

Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

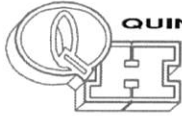
Employee Name: Alfonso Quintanilla, R.P.L.S.

Week Beginning: April 20, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/20/15				
Tuesday 4/21/15				
Wednesday 4/22/15				
Thursday 4/23/15	8:00 AM	9:00 AM	Coordinated inlets staking control	1
Friday 4/24/15				
Saturday 4/25/15				
Sunday 4/26/15				
			Total Hours:	1

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Alfonso Quintanilla, R.P.L.S.

Week Beginning: May 18, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/18/15				
Tuesday 5/19/15	8:00 AM	9:00 AM	Coordinated driveways control points	1
Wednesday 5/20/15				
Thursday 5/21/15				
Friday 5/22/15				
Saturday 5/23/15				
Sunday 5/24/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Alfonso Quintanilla, R.P.L.S.

Week Beginning: June 8, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/8/15				
Tuesday 6/9/15				
Wednesday 6/10/15	8:00 AM	9:00 AM	Coordinated measuring of pipes	1
Thursday 6/11/15				
Friday 6/12/15				
Saturday 6/13/15				
Sunday 6/14/15				
			Total Hours:	1

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Eulalio Ramirez, P.E., Project Manager

Week Beginning: February 16, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/16/15				
Tuesday 2/17/15				
Wednesday 2/18/15	8:00 AM	9:00 AM	Reviewed work progress and contractor' pay requests	1
Thursday 2/19/15				
Friday 2/20/15				
Saturday 2/21/15				
Sunday 2/22/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.

President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Eulalio Ramirez, P.E., Project Manager

Week Beginning: April 20, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/20/15				
Tuesday 4/21/15				
Wednesday 4/22/15	8:00 AM	9:00 AM	Reviewed work progress and contractor's pay requests	1
Thursday 4/23/15				
Friday 4/24/15				
Saturday 4/25/15				
Sunday 4/26/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.

President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Eulalio Ramirez, P.E., Project Manager

Week Beginning: June 29, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/29/15				
Tuesday 6/30/15	8:00 AM	9:00 AM	Reviewed work progress and contractor's pay requests	1
Wednesday 7/1/15				
Thursday 7/2/15				
Friday 7/3/15				
Saturday 7/4/15				
Sunday 7/5/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.

President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E.# 96634 R.P.L.S #4866 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1613  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0627

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Eulalio Ramirez, P.E., Project Manager

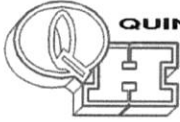
Week Beginning: July 20, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 7/20/15				
Tuesday 7/21/15				
Wednesday 7/22/15				
Thursday 7/23/15				
Friday 7/24/15	8:00 AM	9:00 AM	Reviewed work progress and contractor's pay requests	1
Saturday 7/25/15				
Sunday 7/26/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.

President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

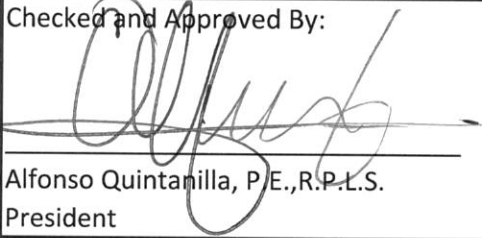
Employee Name: Guadalupe Garza, CADD Designer

Week Beginning: February 23, 2015

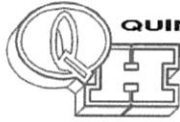
Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/23/15				
Tuesday 2/24/15				
Wednesday 2/25/15	8:00 AM	9:00 AM	Created GPS staking points	1
Thursday 2/26/15				
Friday 2/27/15				
Saturday 2/28/15				
Sunday 3/1/15				

Total Hours: 1

Checked and Approved By:



Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 96534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

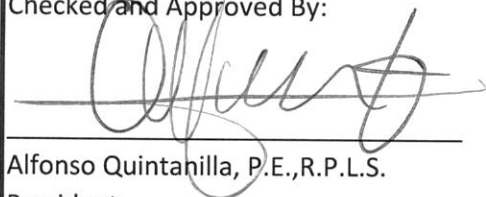
Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Guadalupe Garza, CADD Designer

Week Beginning: March 2, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/2/15				
Tuesday 3/3/15				
Wednesday 3/4/15	8:00 AM	9:00 AM	Created GPS staking points	1
Thursday 3/5/15				
Friday 3/6/15				
Saturday 3/7/15				
Sunday 3/8/15				
			Total Hours:	1

Checked and Approved By:



Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Guadalupe Garza, CADD Designer

Week Beginning: April 6, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/6/15				
Tuesday 4/7/15				
Wednesday 4/8/15				
Thursday 4/9/15	8:00 AM	9:00 AM	Created GPS staking points	1
Friday 4/10/15				
Saturday 4/11/15				
Sunday 4/12/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

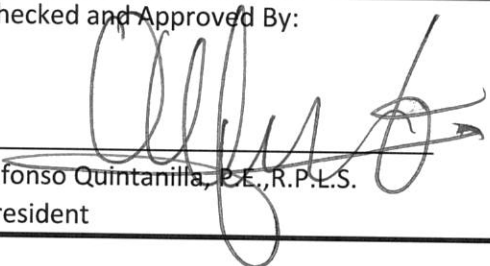
Project: Pct No. 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Guadalupe Garza, CADD Designer

Week Beginning: May 4, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/4/15	8:00 AM	9:00 AM	Created GPS staking points	1
Tuesday 5/5/15				
Wednesday 5/6/15				
Thursday 5/7/15				
Friday 5/8/15				
Saturday 5/9/15				
Sunday 5/10/15				
			Total Hours:	1

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Field Crew: Alejandro Rios, Antonio Villalpando, Jose Gonzalez

Week Beginning: February 23, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/23/15				
Tuesday 2/24/15	8:00 AM	12:00 PM	Established control points	4
Wednesday 2/25/15				
Thursday 2/26/15				
Friday 2/27/15				
Saturday 2/28/15				
Sunday 3/1/15				

Total Hours: 4

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St, Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Field Crew: Alejandro Rios, Antonio Villalpando, Jose Gonzalez

Week Beginning: March 2, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/2/15				
Tuesday 3/3/15				
Wednesday 3/4/15				
Thursday 3/5/15				
Friday 3/6/15	1:00 PM	5:00 PM	Staked storm pipes	4
Saturday 3/7/15				
Sunday 3/8/15				

Total Hours: 4

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Field Crew: Alejandro Rios, Antonio Villalpando, Jose Gonzalez

Week Beginning: April 6, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/6/15				
Tuesday 4/7/15				
Wednesday 4/8/15				
Thursday 4/9/15				
Friday 4/10/15	8:00 AM	12:00 PM	Staked inlets	4
Saturday 4/11/15				
Sunday 4/12/15				
Total Hours:				4

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95634 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1613  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Field Crew: Alejandro Rios, Antonio Villalpando, Jose Gonzalez

Week Beginning: May 4, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/4/15				
Tuesday 5/5/15	8:00 AM	12:00 PM	Staked Culverts	4
Wednesday 5/6/15				
Thursday 5/7/15				
Friday 5/8/15				
Saturday 5/9/15				
Sunday 5/10/15				
			Total Hours:	4

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

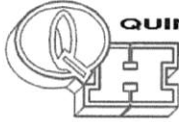
Employee Name: Field Crew: Alejandro Rios, Antonio Villalpando, Jose Gonzalez

Week Beginning: June 1, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/1/15				
Tuesday 6/2/15				
Wednesday 6/3/15				
Thursday 6/4/15	8:00 AM	12:00 PM	Staked driveway culverts	4
Friday 6/5/15				
Saturday 6/6/15				
Sunday 6/7/15				
			Total Hours:	4

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: February 23, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 2/23/15				
Tuesday 2/24/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Wednesday 2/25/15				
Thursday 2/26/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Friday 2/27/15				
Saturday 2/28/18				
Sunday 3/1/15				
			Total Hours:	2

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

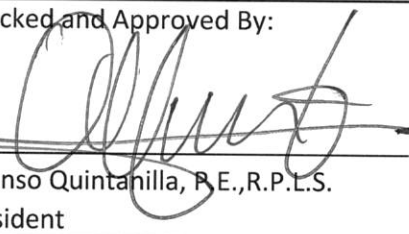
Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: March 2, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/2/15				
Tuesday 3/3/15				
Wednesday 3/4/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 3/5/15				
Friday 3/6/15				
Saturday 3/7/15				
Sunday 3/8/15				
			Total Hours:	1

Checked and Approved By:



Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

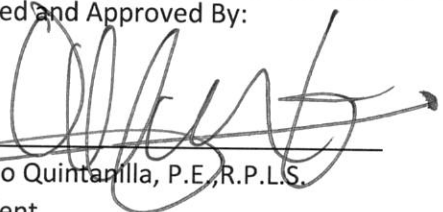
Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: March 16, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/16/15				
Tuesday 3/17/15				
Wednesday 3/18/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 3/19/15				
Friday 3/20/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 3/21/15				
Sunday 3/22/15				
			Total Hours:	2

Checked and Approved By:



Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: March 23, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/23/15	2:09 PM	3:00 PM	Inspected Jobsite	1
Tuesday 3/24/15				
Wednesday 3/25/15				
Thursday 3/26/15				
Friday 3/27/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 3/28/15				
Sunday 3/29/15				
			Total Hours:	2

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

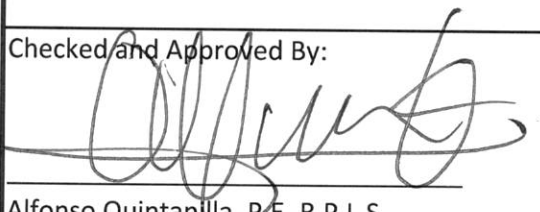
**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: March 30, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 3/30/15				
Tuesday 3/31/15				
Wednesday 4/1/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 4/2/15				
Friday 4/3/15				
Saturday 4/4/15				
Sunday 4/5/15				
			Total Hours:	1
Checked and Approved By:				
				
Alfonso Quintanilla, P.E., R.P.L.S. President				



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers** ★ **Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

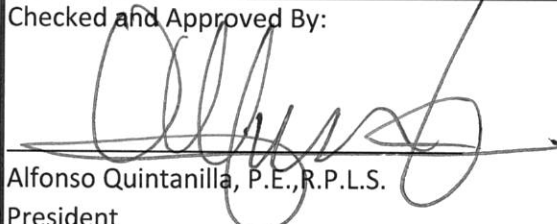
Project: Pct 4 North Seminary Drainage Work Authorization No.4

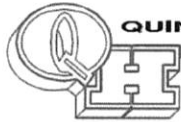
Employee Name: Reynaldo Corpus, Inspector

Week Beginning: April 6, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/6/15				
Tuesday 4/7/15				
Wednesday 4/8/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 4/9/15				
Friday 4/10/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 4/11/15				
Sunday 4/12/15				
			Total Hours:	2

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

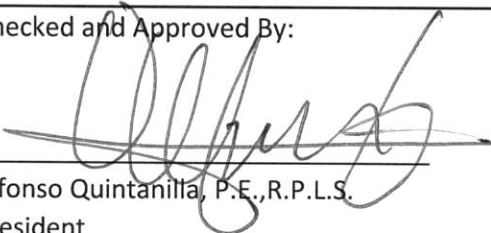
**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

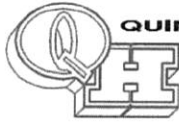
## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: April 20, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/20/15				
Tuesday 4/21/15				
Wednesday 4/22/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 4/23/15				
Friday 4/24/15				
Saturday 4/25/15				
Sunday 4/26/15				
			Total Hours:	1
Checked and Approved By: 				
Alfonso Quintanilla, P.E., R.P.L.S. President				



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E.# 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St, Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

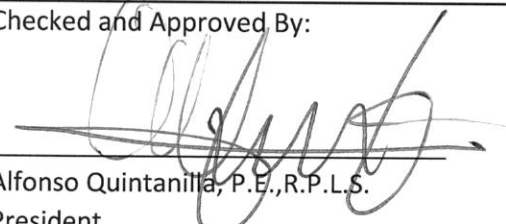
Project: Pct 4 North Seminary Drainage Work Authorization No.4

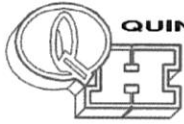
Employee Name: Reynaldo Corpus, Inspector

Week Beginning: April 27, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 4/27/15				
Tuesday 4/28/15				
Wednesday 4/29/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 4/30/15				
Friday 5/1/15				
Saturday 5/2/15				
Sunday 5/3/15				

Total Hours: 1

Checked and Approved By:  
  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

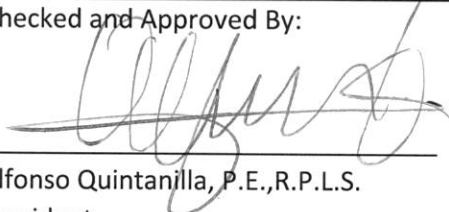
**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: May 4, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/4/15				
Tuesday 5/5/15				
Wednesday 5/6/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 5/7/15				
Friday 5/8/15				
Saturday 5/9/15				
Sunday 5/10/15				
			Total Hours:	1
Checked and Approved By: 				
Alfonso Quintanilla, P.E.,R.P.L.S. President				



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

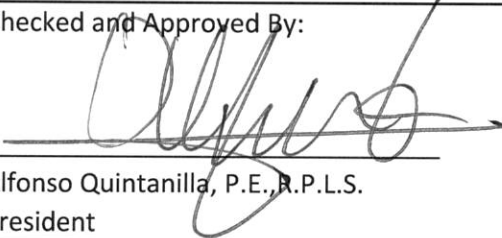
Week Beginning: May 11, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/11/15				
Tuesday 5/12/15				
Wednesday 5/13/15				
Thursday 5/14/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Friday 5/15/15				
Saturday 5/16/15				
Sunday 5/17/15				

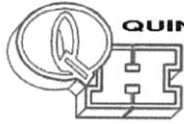
Total Hours:

1

Checked and Approved By:



Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

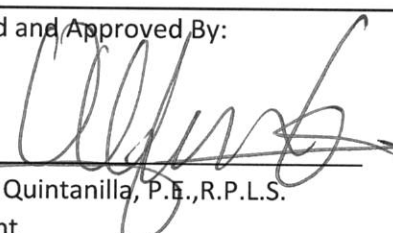
**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No.4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: May 18, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/18/15				
Tuesday 5/19/15				
Wednesday 5/20/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 5/21/15				
Friday 5/22/15				
Saturday 5/23/15				
Sunday 5/24/15				
			Total Hours:	1
Checked and Approved By: 				
Alfonso Quintanilla, P.E., R.P.L.S. President				



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

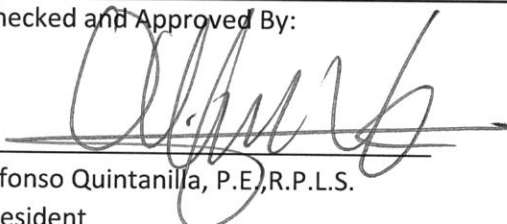
Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: May 25, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 5/25/15				
Tuesday 5/26/15				
Wednesday 5/27/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 5/28/15				
Friday 5/29/15				
Saturday 5/30/15				
Sunday 5/31/15				
			Total Hours:	1

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

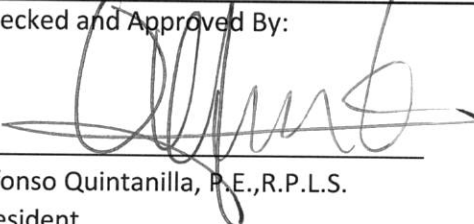
### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: June 1, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/1/15				
Tuesday 6/2/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Wednesday 6/3/15				
Thursday 6/4/15				
Friday 6/5/15				
Saturday 6/6/15				
Sunday 6/7/15				
			Total Hours:	1

Checked and Approved By:  
  
 \_\_\_\_\_  
 Alfonso Quintanilla, P.E., R.P.L.S.  
 President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E. # 95534 R.P.L.S. #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: June 8, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/8/15				
Tuesday 6/9/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Wednesday 6/10/15				
Thursday 6/11/15				
Friday 6/12/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 6/13/15				
Sunday 6/14/15				
			Total Hours:	2

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**

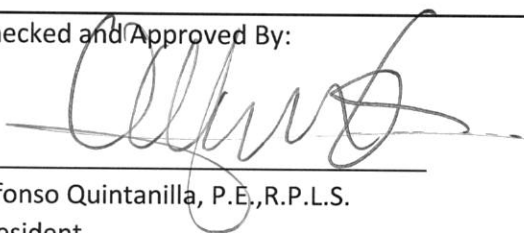
**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

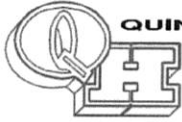
## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: June 22, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/22/15				
Tuesday 6/23/15				
Wednesday 6/24/15				
Thursday 6/25/15				
Friday 6/26/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 6/27/15				
Sunday 6/28/15				
			Total Hours:	1
Checked and Approved By:				
				
Alfonso Quintanilla, P.E., R.P.L.S. President				



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

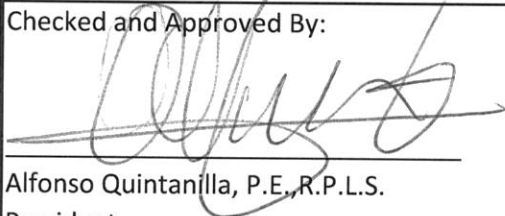
Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

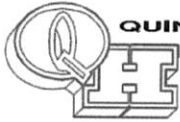
Week Beginning: June 29, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 6/29/15				
Tuesday 6/30/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Wednesday 7/1/15				
Thursday 7/2/15				
Friday 7/3/15				
Saturday 7/4/15				
Sunday 7/5/15				
			Total Hours:	1

Checked and Approved By:



Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

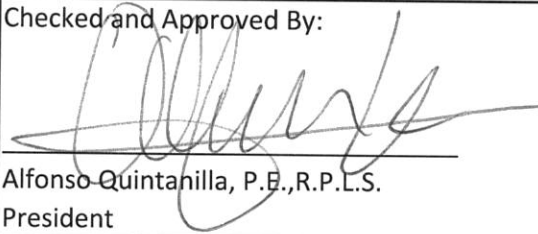
Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: July 6, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 7/6/15				
Tuesday 7/7/15				
Wednesday 7/8/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 7/9/15				
Friday 7/10/15				
Saturday 7/11/15				
Sunday 7/12/15				
			Total Hours:	1

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. #4856 Eulatio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

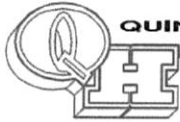
Employee Name: Reynaldo Corpus, Inspector

Week Beginning: July 13, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 7/13/15				
Tuesday 7/14/15				
Wednesday 7/15/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 7/16/15				
Friday 7/16/15				
Saturday 7/17/15				
Sunday 7/18/15				
			Total Hours:	1

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E.# 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

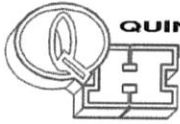
Employee Name: Reynaldo Corpus, Inspector

Week Beginning: July 20, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 7/20/15				
Tuesday 7/21/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Wednesday 7/22/15				
Thursday 7/23/15				
Friday 7/24/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 7/25/15				
Sunday 7/26/15				
			Total Hours:	2

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors  
Alfonso Quintanilla, P.E. # 95534 R.P.L.S. #4856 Eulatio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

Consulting Engineers • Land Surveyors  
Time Sheet

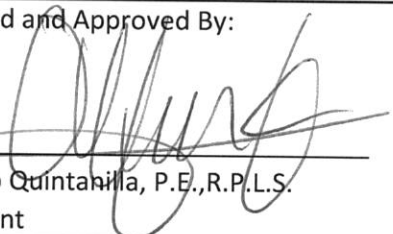
Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: July 27, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 7/27/15				
Tuesday 7/28/15				
Wednesday 7/29/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Thursday 7/30/15				
Friday 7/31/15				
Saturday 8/1/15				
Sunday 8/2/15				
			Total Hours:	1

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S.#4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

### Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: August 3, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 8/3/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Tuesday 8/4/15				
Wednesday 8/5/15				
Thursday 8/6/15				
Friday 8/7/15	2:00 PM	3:00 AM	Inspected Jobsite	1
Saturday 8/8/15				
Sunday 8/9/15				

Total Hours: 2

Checked and Approved By:

Alfonso Quintanilla, P.E., R.P.L.S.  
President



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Alfonso Quintanilla, P.E.# 95534 R.P.L.S #4856 Eulalio Ramirez, P.E. # 77062  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
124 E. Stubbs St. Edinburg, Texas 78539  
Phone: (956) 381-6480 Fax (956) 381-0527

## Consulting Engineers • Land Surveyors Time Sheet

Project: Pct 4 North Seminary Drainage Work Authorization No. 4

Employee Name: Reynaldo Corpus, Inspector

Week Beginning: August 10, 2015

Day	Beginning Time	Time Completed	Description of Work Performed	Hours Worked
Monday 8/10/15				
Tuesday 8/11/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Wednesday 8/12/15				
Thursday 8/13/15				
Friday 8/14/15	2:00 PM	3:00 PM	Inspected Jobsite	1
Saturday 8/15/15				
Sunday 8/16/15				
			Total Hours:	2

Checked and Approved By:

  
Alfonso Quintanilla, P.E., R.P.L.S.  
President

AI -52197

7.

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Raul Sesin

Submitted By: Lora Briones, DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Pursuant to the Amended Inter-local Cooperation Agreement approved on September 15, 2015 between the Hidalgo County Drainage District #1 and Hidalgo County Irrigation District #1 for the Penitas Pump House:

- A. In order to comply with FEMA standards, Request approval to proceed with the final design of the Penitas Pump House for a cost share of \$220,000.
- B. Request a Budget amendment from the District's General Fund in the amount of \$220,000 for the Engineering cost related to the above mention agenda item.
- C. Discussion of the estimated cost of construction of the Penitas Pump House.

BACKGROUND

---

Fiscal Impact

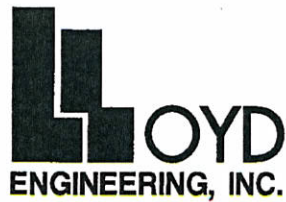
Attachments

Lloyd

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Lora Briones		Started On: 11/06/2015 03:26 PM
Final Approval Date: 11/06/2015		



October 14, 2015

Hidalgo County Irrigation District #1  
1904 N. Expressway 281  
Edinburg, Texas 78542-4700  
Attn: Mr. Rusty McDaniel  
Manager

Subject: Existing Penitas Pumping Plant Modifications  
Edinburg, Texas

Dear Mr. McDaniel:

Lloyd Engineering, Inc. (LEI) is scheduled to complete our current scope of work on the subject project by November 5, 2015. The scope of work and the associated fee for these services is defined in our proposal letter dated May 13, 2015.

In accordance with your request, we propose an additional lump sum fee of \$220,000 to provide the following services:

- A) Complete the design of the pumping plant structural modifications.
- B) Complete the design of the 45ft. and 30 ft. of levee structure on each side of the pumping plant to tie into the 100% drawings provided by URS to USIBWC.
- C) Provide Issued for Construction (IFC) drawings and specifications for the above.
- D) Provide Engineers opinion of construction cost and schedule in accordance with the IFC drawings.
- E) Assist HCID #1 in preparing bid documents to solicit construction proposals in accordance with the IFC drawings.
- F) Assist HCID #1 during the bid phase by responding to all technical questions submitted by the bidders. Addendums will be issued as required.
- G) Attend the Pre-bid meeting and Pre-construction meeting.
- H) Review the bids received on the project with HCID #1 and provide a recommendation for award.
- I) Construction phase services will consist of reviewing and responding to all shop drawings, submittals and requests for information (RFI's) from the contractor. Two site visits during construction are included. Providing an on-site inspector or construction manager during construction is excluded.

Page 2

We will coordinate our design work with all agencies and entities involved in the project. We request a list of these entities and the protocol for providing our design for their review, comments and approval.

We anticipate completion of the plans and specifications by the end of December 2015 so that bids can be solicited in early January 2016. Schedule will be dependent upon review and approval by other entities.

If the above meets with your approval, please notify us at your earliest convenience. The work will be performed in accordance with our executed MSA,

We appreciate the opportunity to work with you on this challenging project.

Sincerely,  
Lloyd Engineering, Inc.  
TXBPE #2846

A handwritten signature in blue ink, appearing to read "J.S. Lloyd". The signature is fluid and cursive, with a large initial "J" and "L".

J.S. Lloyd, P.E.  
President

Copy: Owen Parker, P.E.  
Kevin Matakis, P.E.

STATE OF TEXAS                   §  
   §  
COUNTY OF HIDALGO           §

**AMENDED AND RESTATED INTERLOCAL COOPERATION AGREEMENT  
BETWEEN HIDALGO COUNTY IRRIGATION DISTRICT NO. ONE AND HIDALGO  
COUNTY DRAINAGE DISTRICT NO. 1**

THIS AMENDED AND RESTATED INTERLOCAL COOPERATION AGREEMENT BETWEEN HIDALGO COUNTY IRRIGATION DISTRICT NO. ONE AND HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 (this “**Agreement**”) is made effective as of the \_\_\_\_ day of September, 2015 by and between Hidalgo County Irrigation District No. One hereinafter referred to as “**Irrigation**” and Hidalgo County Drainage District No. 1 hereinafter referred to as “**Drainage**”, pursuant to the provisions of the Texas Interlocal Cooperation Act. This Agreement supersedes, restates and amends the prior agreement between Irrigation and Drainage dated as of April 3, 2014, with respect to the subject matter hereof, as follows:

**WITNESSTH:**

**WHEREAS**, Irrigation has rights and interest in and to certain irrigation facilities and irrigation properties consisting of among other facilities a pump house and surrounding facilities located on the banks of the Rio Grande River located near Penitas, Texas in the County of Hidalgo, Texas (the “**Pump House**”);

**WHEREAS**, the United States International Boundary and Water Commission (“**IBWC**”) has certain levees in and along the northern banks of the Rio Grande River for protection from rising flood waters;

**WHEREAS**, the southern wall of the Pump House is part of the levee system for that area;

**WHEREAS**, the IBWC levee system in and around the Pump House (including the southern wall of the Pump House) are lower than the current height required by the Federal Emergency Management Agency (“**FEMA**”);

**WHEREAS**, the IBWC has agreed to design and raise the height of the levees in and around the Pump House, but not the Pump House or the area immediately surrounding the Pump House;

**WHEREAS**, Drainage is responsible for the gathering, diverting and control of storm water in Hidalgo County and concern has arisen that these deficiencies in the IBWC levee system expose portions of Hidalgo County to potential flooding especially as hurricane season is approaching;

**WHEREAS**, pursuant to 44 C.F.R Section 65.10, FEMA will only recognize in its flood hazard and risk mapping effort those levee systems that meet and continue to meet minimum design, operation and maintenance standards;

**WHEREAS**, the levees in and around the Pump House must be raised in elevation by approximately five and one-half feet (5.5') and, because the Pump House must be used as a part of the levee system, the southern wall of the Pump House must be raised in elevation to the same elevation of the surrounding levees, and possibly the Pump House must be reinforced (the "**Pump House Work**") to meet the standards of FEMA; and

**WHEREAS**, Drainage has determined it would be in the best interest of residents of Hidalgo County for Drainage to raise those certain levees not raised by the IBWC, such levees adjacent to the Pump House and to conduct the Pump House Work.

**NOW, THEREFORE**, Irrigation and Drainage, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Irrigation will engage the services of Lloyd Engineering, Inc., an engineering firm familiar with the design of IBWC levee systems (the "**Evaluation Engineer**"), to evaluate the structural integrity of the Pump House, including the southern wall of such facility, whether the Pump House is structurally sound to serve as part of the IBWC levee system and whether the Pump House can be updated and/or enhanced so that it will be in compliance with FEMA's current, levee height requirement.
2. Irrigation shall pay the first One Hundred Twenty-Eight Thousand Five Hundred and No/100ths Dollars (\$128,500.00) of the cost for the Evaluation Engineer's services. All costs and expenses for the Evaluation Engineer's services to evaluate the integrity of the Pump House in excess of One Hundred Twenty-Eight Thousand Five Hundred and No/100ths Dollars (\$128,500.00) shall be paid by Drainage. On receipt of the Evaluation Engineer's evaluation, Irrigation will provide a copy of the Engineer's evaluation report to Drainage.
3. In the event that the Evaluation Engineer's report provides that the Pump House Work will make the Pump House structurally sound and in compliance with FEMA's current, levee height requirement, then: (a) Irrigation shall procure the services of the Evaluation Engineer to prepare the design and construction plans for the Pump House Work; and (b) Irrigation shall procure the services of contractor(s) to perform the Pump House Work. Such contractor(s) must be experienced in such work. The agreement between the Evaluation Engineer and Irrigation, and the contractor(s) selected to perform the Pump House Work and the construction contract between the contractor(s) and Irrigation are all subject to the approval of Drainage. Drainage shall have the right to review the contractor(s)' responses to the procurement selection but shall have no participation or input into the selection process. Irrigation shall notify Drainage at least ten (10) working days before Irrigation notifies the contractor(s) of their

selection. In the event Drainage does not agree with the contractor(s) selected by Irrigation, Drainage shall notify Irrigation prior to the expiration of the ten (10) working day period referenced in the prior sentence. In such event, this Agreement shall terminate effective on the date of such notice of District's disagreement with Irrigation's selection of the contractor(s). Drainage agrees not to unreasonably delay Irrigation's procurement of the contractor(s) selected by Irrigation for the performance of the Pump House Work. Irrigation agrees that all engineers, contractors, sub-contractors and suppliers shall be paid timely in accordance with their respective contracts and, to the extent allowed by law, Irrigation hereby indemnifies Drainage from any damages caused by the failure to timely pay.

4. The Pump House Work is subject to the consent and approval of the IBWC.
5. Should Irrigation and Drainage each determine to proceed with design and construction plans for the Pump House Work and IBWC has granted its consent for construction to proceed, Irrigation shall pay the first One Hundred Seventy-One Thousand Five Hundred and No/100ths dollars (\$171,500.00) of the cost of the Pump House Work. All cost and expenses of the Pump House Work in excess of Irrigation's One Hundred Seventy-One Thousand Five Hundred and No/100ths dollars (\$171,500.00), including all supplies, labor and equipment, shall be paid by Drainage. The parties agree that any change order that increases the cost of such construction must be approved by both Irrigation and District. In the event that the IBWC reimburses Irrigation and/or Drainage for any cost of the Evaluation Engineer's services and/or Pump House Work, then Irrigation and Drainage shall share such reimbursement proportionately to the amount paid by Irrigation and Drainage respectively towards the cost of the Evaluation Engineer's services and Pump House Work.
6. **Conflict of Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree or amendment thereof, contrary to which the parties have no legal right to contract, the later shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.
7. **No Waiver.** No waiver by any party hereto of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
8. **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement



13. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns where permitted by this Agreement.
14. **Headings.** The headings and captions contained in this Agreement are solely for convenience and reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
15. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
16. **Authority to Execute.** The execution and performance of this Agreement by Hidalgo County Irrigation District No. One and Hidalgo County Drainage District No. 1 have been duly authorized by all necessary laws, resolutions or governmental action, and this Agreement constitutes the valid and enforceable obligations of Irrigation and District in accordance with its terms.
17. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

[Signature Page Follows]

**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

**IRRIGATION:**

HIDALGO COUNTY IRRIGATION DISTRICT  
NO. ONE

By: \_\_\_\_\_  
Robert L. Bell, Jr., President

**DRAINAGE:**

HIDALGO COUNTY DRAINAGE DISTRICT  
NO. 1

By: \_\_\_\_\_  
Ramon Garcia, Chairperson, Board of  
Directors

**APPROVED AS TO FORM:**

ATLAS, HALL & RODRIGUEZ, LLP

By: \_\_\_\_\_  
Stephen L. Crain

**AI -52148**

**8.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

In accordance with section 791.001 of the Texas Government Code, requesting approval of Inter-Local Agreement between Hidalgo County Urban County, Hidalgo County Pct. 4 and Hidalgo County Drainage District No.1 as it relates to the Alberta Drain Project.

BACKGROUND

---

Fiscal Impact

Attachments

ICA

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/06/2015 08:14 AM
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Jaime Salazar		Started On: 11/05/2015 03:16 PM
Final Approval Date: 11/06/2015		

STATE OF TEXAS       §  
COUNTY OF HIDALGO   §

**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN THE COUNTY OF HIDALGO AND HIDALGO COUNTY DRAINAGE  
DISTRICT NO. 1**

This Agreement is made on this the \_\_\_\_ day of \_\_\_\_\_, 2015, by and between Hidalgo County acting by and through its Hidalgo County Urban County Program, hereinafter referred to as “Urban County”, Precinct 4 of Hidalgo County hereinafter referred to as “Precinct 4” and Hidalgo County Drainage District No. 1, hereinafter referred to as “District” pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

**WITNESSETH**

**WHEREAS**, Urban County received a Texas Community Development Program Grant from the Texas General Land Office for non-housing assistance a portion of which will be utilized for the Alberta Drain project (the “Project”) which will benefit drainage needs of Owassa Acres, Brenda Estates, Tejano Estates No. 1, El Charro No. 2, Rincon Del Valle No. 3 and Ricon del Valle No. 4 all being subdivisions in Hidalgo County, Texas (collectively the “Subdivisions”);

**WHEREAS**, the Project will consist of installation of new drainage structures (inlets, manholes, junction boxes and pipe network) for the Subdivisions along with a new ditch to be excavated to detain and transport storm water that is collected from the drainage pipe network to be constructed as part of the Project along with utility adjustments and pavement repair in addition to a “stub out” to allow for a future connection of drainage improvements for Alberta Drain Phase II; and

**WHEREAS**, Urban County and District are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Gov’t Code 791.001 et seq., which authorizes local governments to contract with one another to perform governmental functions and services under the terms of the Act.

**NOW, THEREFORE**, Urban County, Hidalgo County Precinct 4 and District, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. Urban County agrees to perform through a third party contractor construction of a drainage system consisting of inlets, manholes, junction boxes and pipe network benefiting the Subdivisions and a new drainage ditch to detain and transport storm water that is collected from such drainage pipe network in accordance with plans and specifications prepared by engineer Noe Saldivar, P.E.

2. District shall contribute materials with a value of \$189,000.00 and the sum of One Hundred Seventy Eight Thousand Four Hundred Fifty Two and 46 one hundredths Dollars (\$178,452.46) to Urban County.
3. Precinct 4 of Hidalgo County shall contribute labor and equipment to install certain pipe for the piping network as part of the Project.
4. Urban County will advertise for bids for construction of the Project and shall be responsible for the payment of the third party contractor for construction of the Project.
5. The District makes no warranties, express or implied, under this Agreement or otherwise in connection with the Project as described above.
6. Urban County agrees to conduct and perform, at its sole cost and expense, any and all other requirements of the Project and agrees to the extent allowed by law, to indemnify and hold District harmless from any claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from such other requirements of the Project not specifically agreed to herein to be undertaken by District.
7. District agrees to conform to its own applicable purchasing laws, regulations, policies, and procedures with respect to performing this Agreement by District.
8. Following completion of the Project, Precinct 4 shall maintain the pipe network improvements. District shall maintain the open drainage ditch and those certain pipes connecting open drainage ditches.
9. **Conflict of Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provision of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the times such conflict exists.
10. **No Waiver.** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
11. **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein.

This Agreement may be modified or amended only by agreement in writing executed by Urban County and District, and not otherwise.

12. **TEXAS LAW TO APPLY.** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

13. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to District: Hidalgo County Drainage District No. 1  
Attention: Raul Sesein, Manager  
902 N. Doolittle Road  
Edinburg, Texas 78542

If to County: Hidalgo County  
Attention: Ramon Garcia, County Judge  
100 E. Cano, 2<sup>nd</sup> Floor  
Edinburg, Texas 78539

With copy to: Hidalgo County Urban County Program  
Attn: Diana R. Serna, Director  
427 E. Duranta Avenue, Ste. 107  
Alamo, Texas 78516

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

14. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

15. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors, and assigns where permitted by this Agreement.

16. **Assignment.** This Agreement shall not be assignable.
17. **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.
18. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
19. **Authority to Execute.** The execution and performance of this Agreement by the District and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of District and County in accordance with its terms.
20. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
21. **Commitment of Current Revenues Only.** In the event that during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

**HIDALGO COUNTY DRAINAGE DISTRICT NO. 1**

By \_\_\_\_\_  
Ramon Garcia, Chair Board of Directors

**COUNTY OF HIDALGO**

By: \_\_\_\_\_  
Ramon Garcia, County Judge

ATTEST:

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: \_\_\_\_\_  
Stephen L. Crain

STATE OF TEXAS       §  
                                  §  
COUNTY OF HIDALGO   §

**APPROVAL OF  
INTERLOCAL COOPERATION AGREEMENT  
PROJECT**

In accordance with Texas Government Code §791.014, Hidalgo County, Texas, acting by and through the Hidalgo County Commissioners Court, has been advised of a project to provide drainage facilities known as the Alberta Drain Project; through an Interlocal Cooperation Agreement to be entered by and between Hidalgo County acting by and through the Hidalgo County Urban County Program and Precinct 4 of Hidalgo County, hereinafter referred to as “Urban County” and Hidalgo County Drainage District No. 1, hereinafter referred to as “District”.

By vote on \_\_\_\_\_ 2015, the Hidalgo County Commissioners Court has approved the Project identified above.

\_\_\_\_\_  
By: Ramon Garcia, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, County Clerk

**APPROVED AS TO FORM:**

ATLAS, HALL & RODRIGUEZ, LLP

By: \_\_\_\_\_  
Stephen L. Crain

AI -52174

9.

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

Information

CAPTION

A.) Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024(a)(4) for Professional Appraisal Services.

B.) Presentation of scoring grid of the firms graded through the District's "Pool" of pre-qualified Professional Appraisers for the purpose of ranking by the HCDD1 Board of Directors in connection with Appraisal Services required for property described as "A0.1263 tract of land out of lot 3, block 2, Steele Pershing Subdivision, Hidalgo County, Texas. (Lake James Subdivision).

Firm Name:	Score:	Rank:
Leonel Garza Jr. & Associates	98	
Appraisal Haus	96	

C.) Pursuant to the Boards approval requesting authority for the Hidalgo County Drainage District No.1 to negotiate Professional Appraisal Services Proposal with the number one ranked firm of \_\_\_\_\_, for the provision of Professional Appraisal Services for "A0.1263 tract of land out of lot 3, block 2, Steele Pershing Subdivision, Hidalgo County, Texas. (Lake James Subdivision).

BACKGROUND

Fiscal Impact

Attachments

*No file(s) attached.*

**Form Review**

**Inbox**

**Reviewed By**

**Date**

Budget & Management

Veronica Ortiz

11/06/2015 02:52 PM

Final Approval

Monica Badillo

11/06/2015 04:34 PM

Form Started By: Jaime Salazar

Started On: 11/06/2015 01:07 PM

Final Approval Date: 11/06/2015

**AI -52141**

**10.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

A.) Request approval to purchase Uniforms for the Drainage District employees from UniFirst through the District's membership with (NJPA) National Joint Power Alliance Contract No. 012111-UFC.

B.) Request approval of Budget Amendment from General Fund in the amount of \$32,202.92 for the purchase of uniforms for the Drainage District employees.

BACKGROUND

---

Fiscal Impact

Attachments

Uniforms (1)

Uniforms (2)

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/06/2015 08:14 AM
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Jaime Salazar		Started On: 11/05/2015 01:47 PM
Final Approval Date: 11/06/2015		

October 19, 2015

Uniform Service Proposal For



**Hidalgo Co. Drainage District #1**

515 E Beech Ave. McAllen, Tx

**Direct Sale** \* NJPA # 012111-UFC \*

UniFirst Code	Item Description	Total Sets	Total Pcs. Qty	Unit Rate	Weekly Total
15EH	Enhance Viz Jacket with Name & Co. Emblem	1	89	\$ 34.46	\$ 3,066.94
					\$ -
Misc	Handling Fee	1	1	\$ 122.64	\$ 122.64
<b>Wearer Group A Weekly Per Person Total</b>					<b>\$ 3,189.58</b>
<p><i>NOTE: Please allow for a10% plus or minus deviation, due to sizing. Some employees may us Std Sz Pants with Non Std.Shirt or vise/vers. Which will change final pricer per employee.</i></p>					

*Proposed pricing effective for 30 days from date at top of page*

UniFirst Sales Representative

**Fred Zuniga**

**956-227-0721**

*Thank you for the opportunity to earn your business!*

October 19, 2015

Uniform Service Proposal For



**Hidalgo Co. Drainage District #1**

515 E Beech Ave. McAllen, Tx

**Direct Sale \* NJPA # 012111-UFC \***

UniFirst Code	Item Description	Total Sets	Total Pcs. Qty	Unit Rate	Weekly Total
013C 1091	Enhance Viz LS Shirt & Denim Jean <b>STD SZ</b> with Name & Co. Emblem	6	76	\$ 250.32	\$ 19,024.32
0820 1091	Poplin LS Shirt & Denim Jean <b>STD SZ</b> with Name & Co. Emblem	6	14	\$ 220.38	\$ 3,085.32
1122	65/35 Pleated Pants	6	1	\$ 111.36	\$ 111.36
013C 1091	Enhance Viz LS Shirt & Denim Jean <b>Non STD SZ</b> with Name & Co. Emblem	6	13	\$ 286.32	\$ 3,722.16
4520 1167	Womens Smock & Pant with Name & Co. Name	6	1	\$ 188.88	\$ 188.88
0178 1091	Denim Shirt & Denim Jeans w/Name & Co. Emblem	6	2	\$ 206.22	\$ 412.44
04MM 05MM	Sport Tek Polo	6	13	\$ 104.22	\$ 1,354.86
					\$ -
Misc	Handling Fee	1	1	\$ 1,114.00	\$ 1,114.00
<b>Wearer Group A Weekly Per Person Total</b>					<b>\$ 29,013.34</b>
<b>NOTE: Please allow for a10% plus or minus deviation, due to sizing. Some employees may us Std Sz Pants with Non Std.Shirt or vise/vers. Which will change final pricer per employee.</b>					

*Proposed pricing effective for 30 days from date at top of page*

UniFirst Sales Representative

**Fred Zuniga  
956-227-0721**

*Thank you for the opportunity to earn your business!*

**AI -52140**

**11.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted By: Sylvia Sanchez, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

2013 Bond Series

- A. Approval of closing documents for parcel #47 & #48 in relation to J-09 drainage improvement project.
- B. Approval of manual check to be issued for completion of acquisition transaction.

BACKGROUND

---

Fiscal Impact

Attachments

*No file(s) attached.*

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/05/2015 02:43 PM
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Sylvia Sanchez		Started On: 11/05/2015 01:47 PM
Final Approval Date: 11/06/2015		

**AI -52149**

**12.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

**2013 BOND SERIES**

Requesting approval of Work Authorization No. 9 to La Joya Watershed Improvement Agreement with L&G Engineering in the amount of \$15,000 as it relates to Environmental Site Assessment.

BACKGROUND

---

Fiscal Impact

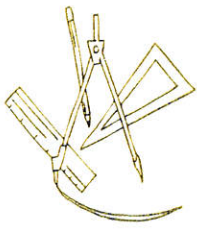
Attachments

WA No. 9 L&G La Joya Watershed

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/06/2015 08:14 AM
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Jaime Salazar		Started On: 11/05/2015 03:31 PM
Final Approval Date: 11/06/2015		



November 3, 2015

Mr. Raul Segin, District Manager  
Hidalgo County Drainage District No. 1  
902 N. Doolittle Rd.  
Edinburg, Texas 78541

**RE: US83 La Joya Watershed Improvements Project – Work Authorization No. 9**

Dear Mr. Segin,

Attached for your review and approval, please find in duplicate a partially executed Work Authorization No. 9 to provide a Phase I Environmental Site Assessment for the La Joya Watershed Improvement project (at tract 377, Los Ejidos de Reynosa Viejo Grant in Hidalgo County).

Attached you will find the following:

- Two partially signed originals of Work Authorization No. 9 with the following attachments:
  - Location Map
  - Exhibit “A” – Services to be provided by HCDD#1 (Owner)
  - Exhibit “B” – Services to be provided by L&G Engineering (Engineer)
  - Exhibit “C” – Work Schedule
  - Exhibit “D” – Fee Schedule

A detailed summary of the work to be completed is included in the Exhibit “B” Scope of Services (Services to be provided by the Engineer) section of this work authorization. If you have any questions or comments regarding this work authorization please feel free to contact me at any time.

Sincerely,

Velma Garcia  
Project Manager

Attachments

cc: Honorable Joe Flores – Commissioner, Hidalgo Co. Pct #3

**PROFESSIONAL ENGINEERING SERVICES CONTRACT DATED FEBRUARY 5, 2013, FOR THE LA JOYA WATERSHED IMPROVEMENT PROJECT FOR HIDALGO COUNTY PRECINCT 3 (THE “AGREEMENT”)**

**WORK AUTHORIZATION FORM**

**WORK AUTHORIZATION NO. 9**

**THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between Hidalgo County Drainage District No. 1 hereinafter called the “Owner”, and L&G Engineering, professional Engineers hereinafter called “Engineer”.**

**PART 1. SCOPE OF WORK**

**The purpose of this Work Authorization is to provide a needed Phase I Environmental Site Assessment (ESA) for the La Joya Watershed Improvement Project.**

*The scope of work for said services is better defined in the following and attached hereto:*

*EXHIBIT “A” – Services to be provided by the Owner*

*EXHIBIT “B” – Services to be provided by the Engineer*

**PART 2. ESTIMATED COST**

**The estimated cost for services under this Work Authorization is \$15,000.00. This amount is based upon the costs outlined in the Estimated Cost Proposal attached hereto as *EXHIBIT “D” – Fee Schedule*.**

**PART 3. PAYMENT**

**Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 5 of the Agreement.**

**PART 4. FUNDING**

**This Work Authorization No. 9 shall be funded through funding source:**

**Account No. \_\_\_\_\_**

**Requisition Number \_\_\_\_\_**

**PART 5. PERIOD OF SERVICE**

**This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of the scopes of this work authorization.**

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by Mr. Jaime Salazar of HCDD#1 as to content and detail of this Work Authorization No. 9.

BY: \_\_\_\_\_

**PART 8. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by the Hidalgo County Drainage District No. 1 and L&G Engineering as indicated below and effective as of \_\_\_ day of \_\_\_\_\_, 2015.

**THE ENGINEER:**

**THE OWNER:**

  
\_\_\_\_\_  
Mr. Jacinto Garza, P.E.  
President – L&G Engineering

\_\_\_\_\_  
Chairman of the Board  
Hidalgo County Drainage District No. 1

**APPROVED AS TO FORM:  
ATLAS, HALL, & RODRIGUEZ, LLP**

- \_\_\_\_\_  
Exhibits:  
Location Map  
Exhibit "A" – Services to be provided by HCDD#1 (Owner)  
Exhibit "B" – Services to be provided by L&G Engineering (Engineer)  
Exhibit "C" – Work Schedule  
Exhibit "D" – Fee Schedule (Estimated Man-Hour Breakdown)



**HIDALGO  
COUNTY**

Liberty Blvd

23rd St

US-83

Expressway 83

BUS-83

BUS-83

Cindy St

Alma St




Maribel St

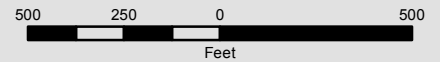
FM 1426

FM-1427

**SUBJECT  
PROPERTY**

**LEGEND**

-  PARCEL LINES
-  MAIN ROADS
-  STATE ROADS



1 inch = 500 feet



**LA JOYA BYPASS  
PHASE I LOCATION MAP**

**EXHIBIT A**

**EXHIBIT "A"**  
**SERVICES PROVIDED BY THE HIDALGO COUNTY DRAINAGE DISTRICT #1**

1. The Hidalgo County Drainage District #1 (HCDD#1) will issue a Notice to Proceed (NOP) to initiate all required services.
2. HCDD#1 will provide L&G Engineering (L&G) with timely review and decisions necessary to permit L&G to maintain an agreed upon project schedule.
3. HCDD#1 will obtain Right-of-Entry (ROE) and access to the site and access to structures on the site as necessary and as often as necessary.
4. HCDD#1 will provide legal descriptions of the sites, including boundary lines and site plans, as well as identification of the physical boundaries of the site to be examined (prior to conducting the site visit).
5. HCDD#1 will provide a list of possible people to contact for interviews (i.e. past or present property owners/occupants/employees or neighboring landowners).
6. Copies of all reports and correspondence related to activities that were conducted at the site at any time by the current owner or by any person or entity that would relate to the Services provided by L&G, including any previous Environmental Site Assessments (ESA).
7. HCDD#1 will process all acceptable requests for payment in a timely manner.

**EXHIBIT "B"**  
**SERVICES TO BE PROVIDED BY L&G ENGINEERING**

L&G Engineering (L&G) is pleased to submit the following Scope of Services to provide a Phase I Environmental Site Assessment (ESA), as it relates to 75.03 acres tract of land out of a portion of tract 377, Los Ejidos de Reynosa Viejo Grant located in Hidalgo County, Texas. See the attached Location Map labeled as Exhibit A. The Phase II ESA is not included in this scope of work and would be supplemented under a separate scope of services. The scope of work is outlined below.

**SCOPE OF WORK**

**1.0 Phase I Environmental Site Assessment (ESA)**

L&G's approach for performing the Phase I ESA consists of three tasks: first, a review of the public record and an examination of the history of the property; second, an on-site investigation of the property; and third, preparation of a final report summarizing the findings and recommendations of the assessment. The main focus of this site assessment will be to determine if there are any chemical constituents or hazardous materials on the property. L&G will use the American Society for Testing and Materials (ASTM) Publication E1527-13 as technical guidance for the ESA. L&G will conduct a search of the National Wetlands Inventory database and a field reconnaissance survey for the presence or absence of Section 404 jurisdictional "waters of the US." L&G will review the existing files held by the Texas Archeological Research Laboratory (TARL) and the Texas Historical Commission (THC) to determine if any previously recorded sites or archeological sites occur within or near the property. In addition, L&G will conduct a review of the Natural Diversity Database (NDD) checklist for federal and state listed threatened, endangered, and candidate species that potentially occur in the vicinity of the property.

**1.1 Compilation and Review of Public Records**

This task serves to identify evidence in the public record of activities that may have resulted or could result in contamination or deposition of hazardous materials on the site. Activities to be conducted by L&G include:

- Compilation and review of pertinent public records (e.g., Texas Commission on Environmental Quality, U.S. Environmental Protection Agency, Texas Railroad Commission) regarding past, present and pending enforcement actions and/or investigations at the site and on the adjoining sites.
- Collect and study topographic maps, soil maps, descriptions of soil composition, and hydrology
- Review reasonably obtainable standard historical information to attempt to identify those uses or occupancies that are likely to have led to recognized environmental conditions. Typical historical information that will be reviewed, if obtainable are as follows: aerial photographs, Fire Insurance Maps, city directories, county tax records, topographic maps, etc.
- A government records review check will be conducted for federal, state, or municipal list of contaminated sites.
- Interviews will be conducted with anyone who may have knowledge of the property's prior uses, which would include current and previous owners and neighbors, previous employees, local government officials, etc.

## 1.2 Site Reconnaissance

A site reconnaissance will be performed to inspect for evidence of past and/or current presence of hazardous materials on the site and adjoining sites. In addition, L&G will evaluate any factors in the review of the public record that might be indicative of activities that resulted in hazardous materials being used or deposited on the site or that could result in contamination of the site. The site reconnaissance will include:

- Performance of a detailed physical and visual reconnaissance of every section of the site and adjacent property to observe any signs which may indicate the presence of contaminants on the property and contaminant pathways to the property.
- Photographic documentation of all indicative features and a hand drawn map of the site for inclusion in the final report.

## 2.0 Report Preparation

Upon completion of the above tasks, L&G will provide one (1) original set of a written report documenting the Phase I which will include maps, sources consulted and findings of the historical, transcripts of the interviews, recommendations and findings of the site reconnaissance, etc.; however, will not include the government records search. Two (2) other original sets of the written report will be provided which will include the entire findings including the document records. Unless directed otherwise, only the client will receive the report, and no copies will be distributed without prior approval.

If required, services that would be performed at additional cost that are not included in this Scope are as follows:

- Any sampling, analysis, or any environmental hazard or contaminant (including but not limited to asbestos-containing materials, lead-based paint, or radon).
- Any wetlands delineation.
- Remedial or correction actions.
- Preparation of detailed cost estimates for any Phase II ESA activities.

## 3.0 Contract Management

L&G has conducted a preliminary background search on the project in order to develop a cost proposal for this project. L&G will coordinate with HCDD#1 on a weekly basis to provide updates on the progress of the project. L&G will develop a plan to ensure that the project tasks are performed within the budget and scope of the project. The work plan will include developing a project schedule and coordinating field work to ensure that all work is performed on a timely basis and that Quality Assurance and Quality Control (QA/QC) is performed on each task.

**Schedule "C"**  
**Work Schedule**  
**Hidalgo County Drainage District No. 1**

Approximate Work Start Date: 11/15/2015

TASK AND DESCRIPTION	FIRM	2015				2016
		September	October	November	December	January
Phase I: Phase I ESA						
Compliation and review of public records	L&G					
Site reconnaissance	L&G					
Report Preparation and Deliverables	L&G					
Final Report and Deliverables	L&G					

**EXHIBIT "D"**

ESTIMATED FEE SCHEDULE AND MAN-HOUR BREAKDOWN

La Joya Watershed Improvement Project  
 Work Authorization #9  
 Phase I Environmental Site Assessment

	MANHOURS								Sub-Contract Amounts	TOTAL LINE ITEM COST	
	Senior Project Manager	Senior Engineer	Senior Environmental Scientist/ Specialist	Environmental Scientist/ Specialist	Biologist	CADD Operator / GIS Analyst	Admin/ Clerical	TOTAL HOURS			
<b>CONTRACT RATE</b>	212.59	175.07	134.43	78.16	50.02	65.65	56.27				
<b>WORK AUTHORIZATION NO. 9</b>											
<b>PHASE I - Environmental Site Assessment</b>											
1	Compilation and review of public records			30	30	12	4	76		\$ 4,858.28	
2	Site reconnaissance			4	4			8		\$ 512.72	
3	Report Preparation			24	24	4	4	56		\$ 3,564.00	
4	Contract Management		30	8	8	2	4	52		\$ 5,414.72	
<b>SUB-TOTAL</b>		0	0	30	66	66	18	12	192	\$ -	\$ 14,349.72

<b>Sub-Total Manhours Fee with Subconsultant Fee:</b>	<b>\$ 14,349.72</b>
---	---------------------

**DIRECT EXPENSES:**

**ENVIRONMENTAL SITE ASSESSMENT**

GeoSearch	1		Qty.	1	\$ 267.78
Mileage	0.55	per mile		150	\$ 82.50
Document Copies	1	per sheet		300	\$ 300.00

<b>Subtotal Direct Expenses Costs:</b>	<b>\$ 650.28</b>
--	------------------

<b>TOTAL PROJECT FEE:</b>	<b>\$ 15,000.00</b>
---------------------------	---------------------

**AI -52150**

**13.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

Information

CAPTION

**2013 BOND SERIES**

A.) Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024(a)(4) for Professional Engineering Services.

B.) Presentation of scoring grid of the firms graded through the District's "Pool" of pre-qualified Professional Engineers for the purpose of ranking by the HCDD1 Board of Directors in connection with Professional Engineering Services required for Pct. 2 Minnesota - Cesar Chavez Area Drainage Improvements.

FIRM NAME:	SCORE:	RANK:
Quintanilla Headley & Associates	96	
Cruz-Hogan Consultants	94	
South Texas Infrastructure Group	93	

C.) Pursuant to the Boards approval requesting authority for the Hidalgo County Drainage District No.1 to negotiate Professional Engineering Services Agreement with the number one ranked firm of \_\_\_\_\_, for the provision of Professional Engineering Services for Pct. 2 Minnesota - Cesar Chavez Area Drainage Improvements.

BACKGROUND

Fiscal Impact

Attachments

*No file(s) attached.*

## Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/06/2015 08:14 AM
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Jaime Salazar		Started On: 11/05/2015 03:48 PM
Final Approval Date: 11/06/2015		

**AI -52139**

**14.**

**DRAINAGE DISTRICT**

Meeting Date: 11/10/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Requesting approval of 2016 proposed Holidays.

BACKGROUND

---

Fiscal Impact

Attachments

*No file(s) attached.*

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	11/05/2015 01:45 PM
Final Approval	Monica Badillo	11/06/2015 04:34 PM
Form Started By: Jaime Salazar		Started On: 11/05/2015 01:41 PM
Final Approval Date: 11/06/2015		